

DRAFT

Leigh High School

Performing Arts Parents Association

Minutes of Regular Membership Monthly Meeting

Meeting Date: Monday May 14, 2018
Called to Order: 7:00 pm
Attendees: 28
Conducted By: Stacey Taylor, President
Minutes: Hedda Tresch, Secretary

April Meeting Recap – Stacey Taylor

- Reviewed scholarship submissions. Had 14 submissions to review.
- Reviewed the nominees and made a plea to help us fill some of the vacancies
- Prepped for Marching Band info meeting
- Previewed the activities for A Chorus Line

Julie S. motioned to pass April Meeting Minutes. Papa member 2nd motion. Overall Ayes, no Nays.

Year In Review – Stacey T.

- Every program operated within its budget and self funded itself so may not need to fund the \$4000 to each program and may be able to redirect the \$24,000 to other needs within the whole program. Will confirm later.
- Papa became it own entity and updated its bylaws. Thank you Joe Mayer!
- Like you Like It about \$6,000 and covered SCOM Workshop
- Rummage Sale \$11,000 (90 volunteers, almost 400 volunteer hrs)
- Haunted House sold 2000 tickets and earned \$8,500
- Mattress Fundraiser earned about \$10,000 for PAPA
- Noises Off earned \$7,500
- Winter Percussion did outstanding fundraising with the Frontier Soups \$1,500, Bake Sales \$4,000 Friends & Family w/ BBQ Earning \$3,000 and corporate sponsorships.
- REPS donated printing. Thanks Darlene!
- Safeway gave \$2500 just because we asked. If we can secure corporate sponsorships, we may be able to drop a fundraiser.
- Crab Feed cleared \$19,000
- Pass the Hats generated about \$1,000 for every concert or music event

For next year, Stacey would like to focus on creating a Communications Calendar to be more prepared on when we want to send out PAPA, Marching Band and Theaters emails/social media

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feeds for regularity on the updates. Contributors will then know when to send in their information for the next communication.

Also, with 47 seniors graduating, we need to focus on the Freshmen and Sophomore parents for volunteering.

Budget Review – Angela C.

We're in the green for everything except for Drama but more cash is coming in tonight so may come out even. There were many equipment purchases this year as well. Marching Band is in the green for \$30,000 carryover (multiple years of carryover and late checks that come in.) Also the carryover compensates for the 35-30% of families that do not contribute to the Marching Band fund.

Papa FY 2017-2018						
Numbers NOT final						
	Total			Total		
	Actual	Budget		Actual	Budget	Expense/Income
Income			Expenses			
Total Drama/Musical Theater	\$ 117,974.04	\$ 115,060.00	Total Drama	\$ 120,570.57	\$ 101,615.00	\$ (2,596.53)
Total Instrumental Music	\$ 46,888.99	\$ 39,000.00	Total Instrumental Music Program	\$ 38,171.76	\$ 37,500.00	\$ 8,717.23
Total Marching Band	\$ 149,612.59	\$ 142,250.00	Total Marching Band	\$ 119,244.84	\$ 136,550.00	\$ 30,367.75
Total Winter Guard Income	\$ 50,219.20	\$ 48,000.00	Total Winter Guard	\$ 40,550.50	\$ 48,000.00	\$ 9,668.70
Total Winter Percussion Income	\$ 138,285.66	\$ 136,000.00	Total Winter Percussion	\$ 132,204.58	\$ 136,000.00	\$ 6,081.08

Proposed Budget Changes Papa 2018-2019			
Category	Change	\$	
Total Drama/Musical Theater	Salary increases/director stipend		11,000
	International Thescon		6,000
Total Instrumental Music	Trip to NY		95,000
Total Marching Band	Same		
Total Winter Guard Income	Reduce - travel to be local only (1/3 expense)		-12,000
Total Winter Percussion Income	Reduce - Travel to Fresno and San Bernardino (1/3 expense)		-42,000

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Papa Income

	Actual	Budget
Income		
Total Crab Feed	\$ 22,820.57	\$ 18,300.00
E-Scrip	1,646.11	1,000.00
Total Graduation Fundraiser	\$ 0.00	\$ 1,300.00
Mattress Fundraiser	10,224.33	12,500.00
Total Rummage Sale	\$ 18,138.76	\$ 11,000.00
Total See's Candy	\$ 1,610.97	\$ 1,500.00
Total Administrative Expenses	\$ 3,887.79	\$ 6,000.00

2018-2019 Board Nominees

Stacey opened floor for discussion on nominees or if others had interest in any role.

Still need VP Ops role to be filled.

2018-2019 Board Nominees

Executive Board & At Large

President - Stacey Taylor

VP, Operations - TBA

VP, Fundraising - Lisa McIntyre

VP, Communications - Sonya Neal

Treasurer - Gil Garcia

Asst. Treasurer 1 - Angela Cookson

Asst. Treasurer 2 - Joe Mayer*

Secretary - Kristine Grimm

Music Liaison - Rita Jaworski

Theater Arts Liaison - Lara Blom

Choir Liaison - Amy Sells

At Large - Diane Hoffstetter

At Large - Todd Mendenhall

At Large - Francine Chou

At Large - Susie Woodford

* Joe will only be doing PAPA's taxes and create the Treasurer manual, so there could be an opening for another assistant treasurer

For the dedicated board members, we still have a few vacancies in the Crab Feed Leads and the Mattress and Graduation fundraisers. We will continue recruiting for them during the concerts and in August.

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2018-2019 Board Nominees

Dedicated Board Members and Team Leads

HSC Liaison - Sean Simonson	Crab Feed Event Lead - TBA
Volunteer Coordinator - Sowmya Ramakrishna	Crab Fee Auction Lead - TBA
First Aid Supplies - Kristine Grimm	Rummage Sale Lead - Susie Woodford
Uniform Team Lead - Kristin Ellis*	Mattress Fundraiser - TBA
Food Team Lead - Darlene Weber*	Graduation Fundraiser - TBA
Marching Band Coordinator - Diane Hoffstetter	Escrip/Amazon Program Manager - Francine Chou
Winter Guard Coordinator - Kristi Annecone	Auditor - Joe Mayer
Winter Percussion Coordinator - Todd Mendenhall	Theater Purchases - Jesse and Sarah Orendain

* These parents will mainly focus on Marching Band and can provide guidance to the winter programs who will need to secure their own food and uniform leads.

Julie S. made motion to approve executive Board Nominees as shown, received overall Ayes, no Nays.

Upcoming Events

Theater

- Beginning Theater Showcase, May 22
- Advanced Drama Showcase, May 23
- Advanced Musical Theater Showcase, May 30
- Senior Showcase and Award Show, May 31

Music

- End of year concerts I, May 29 in the PAC (CB SB, Jazz II)
- End of year concert II, June 1 in the PAC (Choir, WE, Jazz I)

Amy will set up ivolunteer sign ups.

Needs for Final Events

Graduation Fundraiser

- We have approval from District to sell water and snacks. Will request Bryan to communicate to girls soccer team that we will sell water.
- Alex would like jugs of water and cups for the kids, and a canopy.

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Additional Dates:

We need the Rummage Sale Date preference before the end of the year. Possible dates are Sept 8 or 15th.

Area Reports

Theater-Jonathan. Summer Musical is slated for 7/8-7/9 and following weekend 7/13-15. Recap: Chorus Line sold out every show but lots of money sunk in the project ending in a possible negative return. Possible ways to recoup costs will be to rent out the costumes about 2-3 times. Next year will have replacement for theater teacher Bryan R.

Music-Alex. Wants the Saturday after graduation for garage/corral cleanup 6/9. Next year Alex will teach AP Music Theory and Barbara West will teach Concert Choir.

Team Lead Updates

Ops – Stacey is working on getting a lockbox for the corral gate for keys to garage and trailers.

Volunteers – Anyone who has not received clearance confirmation for District Volunteering, contact Stacey Taylor for status.

Stay Connected Keep up-to-date with what's happening with Leigh Performing Arts

~ Band, Theatre, Choir, Marching Arts, Performances and Fundraising ~

Bookmark the Leigh PAPA website

leighpapa.org

Fill out the New or Returning Student info form

leighpapa.org/student-info/

Join the Facebook group

www.facebook.com/lhspapa/

Follow us on Twitter

<https://twitter.com/LeighPAPA1>

Volunteer at Performing Arts events and Fundraisers

<http://leighpapa.ivolunteer.com/>

Meeting Adjourned: 8:07pm