

DRAFT

Leigh High School

Performing Arts Parents Association

Minutes of Regular Membership Monthly Meeting

Meeting Date: Wednesday, Jan 10, 2018

Called to Order: 7:02 pm

Conducted By: Stacey Taylor, President

Member Attendees: 19 Attendees

Minutes: Hedda Tresch, Secretary

December Meeting Recap – Stacey Taylor

- By Laws Update
- Upcoming events Crab Feed and Blossom Hill Festival
- Marching Band donations looking good higher than expected. Still waiting for matches to come in
- Need to redact from the Dec Meetings Minutes that staff pay was more than expected but that was not the case. Treasurer confirmed it was a double entry error.
- Paid \$1,000 in credit card fees – we should encourage check payments instead
- Noises off made \$7500, Frontier soups - \$1550, See's candy \$1500
- Discussed the feedback to give to the founder of Michael Brooks scholarship for 2 Leigh Music students

Lisa M motioned for approval with 1 redaction in Dec minutes. Angela C 2nd motion. All Ayes, No Opposed

By Laws Change

Joe M and Stacey T met with Dr. Bravo. District requested clarification of our bylaws to mitigate any possible confusion between the role and power of a general member and the role and power of a board member.

Modifications were made to the bylaws to more clearly reflect the standard way of practice.

- Article IV – Membership Definition: Any parent or guardian of a student in the performing art program is eligible to be a member. Any alumni can also be a member of PAPA. Directors are ex-officio members.
- Section 4 added: Even though any adult who lives in the area can be a member, we as a board can choose to prohibit the specific individual be a member.
- Article V, page 3: Removed the use of the word “voting member” and changed to “member”.
- Page 5, section 3. Everyone is entitled to 1 vote. General members can vote on Board officers, application of budget, and bylaws. Executive Board can vote on amendments to the budget.

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- Article VI: Our Executive Board is our Governing Body. Clarification of who can be on executive board, that the member must have a student in the program.
- Page 7: There should be 2 Assistant Treasurers on the Board, if the nominating committee and membership okays it.
- Article VII: Clarifies how things can be amended, submitted in writing in a regular meeting, notify membership and then it's approved by both board and 2/3rds of members present.

Motioned to approve by Jamie T to changes in the bylaws. Angela C 2nd the motion. Over 2/3rds Ayes.

Crab Feed – Lisa M and Sherri A

Currently at half of where we need to be for auction items. Need more donations. Examples of some donations received so far: Warriors tickets, Shark tickets, jewelry and Tahoe nights.

Will have 2 basket wrapping parties. **Sunday Jan 21st and Sat Jan 27th**

Amy S in charge of the wine cellar. She has a cooler in front of her house for wine drop offs or call her for pick up.

Ticket sales have started and tickets can be bought online now. Will also give the option to make a donation to underwrite dinner tickets for the teachers.

Student signups will be available on iVolunteer next week and classroom signups. Will be reaching out to NHS and other school clubs for student volunteers. Still need parent help for Friday night and Saturday.

Lisa M has PSA public service announcements available.

Need help in selling tickets and getting the word out.

Both Jazz groups will be performing usually around 7pm.

Blossom Hill Festival – January 23, 2018

Diane H Update - Est 330 shirts were ordered. Only band directors and students will get t-shirts, not volunteers. Sign up on ivolunteer.

Darlene W Food Update – pizza, salad and fruit. Serving 5:30-6:30pm. Need volunteers for baking cookies. Sign up on ivolunteer.

Volunteers – We will need parents to help with passing out the t-shirts, feeding the kids, baking goodies, and supervising the middle school students. Link provided in the email communication.

Alex C Update - About 135 Union kids with 6-10 Union parent volunteers, and a handful from Dartmouth and Price. Total ensemble of 250 kids including Leigh students. This year's theme is "Super Heroes". Will pass the hat for donations. LHS will print the programs. Everyone performing will be fed. (Winter Percussion and Winter Guard will not be performing at this event).

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Blossom Hill Festival – January 23, 2018

1:30 - 3 p.m.	Mass Band Set up by LHS students
3 - 3:30 p.m.	Middle School Check In
3:30 - 5:30 p.m.	Mass Band Rehearsal
5:30 - 6:30 p.m.	Dinner and Shirts
6:30 - 7 p.m.	Show Prep
7 - 8 p.m.	Showtime!
8 - 8:30 p.m.	Clean Up

Reminder - District Fingerprinting

Two types of volunteers (District Definition)

- ▶ Level 1: Fingerprint Clearance Required. Volunteers who will have direct contact with students on a consistent basis.
 - ▶ Examples include volunteer work with school activities and clubs, sports, dance teams, marching band, assisting in the office.
- ▶ Level 2: Volunteers with no direct contact with students on a consistent basis without certificated personnel.
 - ▶ Examples include attending a one-time event, serving as a guest speaker, assisting with a field trip.
- ▶ It is preferred if a Level 1 volunteer or certified professional be present when Level 2 volunteers are in direct contact with students
- ▶ **Activities Director's Perspective for PAPA:** a PAPA parent who volunteers for the rummage sale and to sell tickets at the Haunted House would not need to go through clearance. However, someone who will interact with students directly at ALL or MOST of your fundraisers throughout the year would become a level 1.
 - ▶ Contact Crystal Adams to get processed

Reminder: Music Sponsorship

Supports Winter Percussion. Currently have 3 sponsors, Music Village, Xilinx & City of San Jose
Help PAPA find organizations who want to sponsor Leigh's percussion program.

Bronze - \$250	Silver - \$500	Gold - \$1,000	Platinum - \$2,000 +
1. Friends & Family Bag	All that PLUS	All that PLUS	All that PLUS
2. Logo/link on Website	1. Logo in F&F Program	1. Medium Lot sign	1. Large Lot sign
3. Name in F&F Program	2. Logo in DVD	2. Recognition in PAPA newsletter	2. Public thanks at F&F
	3. Small Lot sign	3. Recognition on PAPA social media	3. Color logo on semi

Reminder: Theater Campaign - Supports Theater Arts

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Help PAPA spread the word about the Capital campaign to raise money for the PAC.

< \$250	\$250 - <\$450	\$450 - < \$750	\$750 +
1. Recognition for a year in the theater lobby	1. Recognition on a permanent theater lobby wall display	1. Prominent recognition on a permanent theater lobby wall display	1. A permanent plaque on the arm of a theater seat 2. Permanent theater lobby wall display

Upcoming Events

- ▶ Theater
 - ▶ January 19, Winter Showcase
 - ▶ January 20, NoCal Act One Festival
 - ▶ January 26, TheaterFest XIV
 - ▶ Late April/Early May - Shows: The Rope, A Chorus Line
- ▶ Music
 - ▶ January 23 Blossom Hill Festival
 - ▶ March 13 Spring Showcase I – Spring Showcase I (SB, CB, Jazz II) Cafeteria
 - ▶ March 14 Spring Showcase II (CC, WE, Jazz I) Cafeteria
 - ▶ May 29 Final Concert 1 (SB, CB, Jazz II) PAC
 - ▶ May 31 Final Concert II (CC, WE, Jazz I) PAC?
However, Alex may remove Jazz bands from the 2 concerts to host a District Jazz Festivals the week before inviting Union, Dartmouth, Prospect, Branham & Westmont.
- ▶ Marching Arts
 - ▶ WP – First Competition Dublin February 10, F&F March 31
 - ▶ WG – First Competition Logan January 27, F&F April 5, Dance Show May 11 & 12

Theater Update: Spring Musical Rehearsals: April 3-6th, Tech Week: April 24th, Preview Night April 26th, Performances April 27, 28th Pick Up Rehearsal May 2nd, Addtl Performances May 3, 4 & 5th

Per Alex C, Santa Cruz Jazz Festival, March 16th with Jazz I. Dependent on results, may compete the next day March 17th which would also qualify them for Monterey Jazz Festival over the summer.

Per Stacey T, next month will be a discussion on fundraising. Mattress Fundraiser replaces the income of the Stampede keeping the operating budget basically the same. Need to discuss fundraising ideas to grow the program.

Team lead Updates: Operations – Scott B. – Would like to take the trailers out of commission for a week for repairs.

Meeting Adjourned: 8:04 pm

Next PAPA Meeting: **Monday, February 12, 2018 @ 7pm**