

Leigh High School
Performing Arts Parents Association

DRAFT

Minutes of Regular Membership Monthly Meeting
Meeting Date: Tuesday, February 13, 2017
Call to Order: 7:03 pm
Conducted By: Stacey Taylor, President
Minutes: Sherry Sutterfield, Secretary

I. February 2017 MINUTES

Stacey Taylor

Opening: Discussion of agenda for meeting. Opened the floor for discussion about January 5 minutes, any corrections or comments, motion to move from draft to approve.

- Approved to split from HSC
- Approved \$2000 one time processing fees for the split
- Practice log and target service hours
- Recap on fundraisers
- Winter Arts

Board Nominations Committee - Next month we need to form a committee of four people and at least one needs to be one of the officers. Next month we submit the nominees and in May we have to vote them in. If you want to be on the committee, in a certain position, stay in your current position or leave completely let Stacey know.

II. Crab Feed

Estimating to clear \$18,500

Alexis Hoekstra - We had 37 kids help out this year, where we had 60 last year and 75 the year before that. Strongly felt that too much was expected of the kids regarding demanding practice schedules and length of practices for Super Saturday and Friday night practice and then expecting the kids to want to put in more hours working the Crab Feed. Her suggestion was to get more parents on board to change this and make the Crab Feed more of a priority.

Email Randi any suggestions or things that you felt worked well or suggestions for changes.

III. Longhorns 5k Stampede

School wide fundraiser.

- We need team members to help set up the website 2-4 people
- Help getting sponsorships (main sponsor is AVAC)
- People to do marketing, notify people on NextDoor, Facebook, etc.
- Race course
- Volunteer coordinator

IV. Home and School

- Scholarship money, \$11,000 for any senior, essay required; based on leadership and ethics. Capped at \$500 so doesn't affect other aid (will be paid to the institution for distribution)
- Membership drive raised 121% of their goal – a lot due to matching
- Anonymous gift through Schwab - \$15,000 – 25% to Math and Science; 50% to Classroom Technology and 25% to General School Welfare. They are going to work through how to spend it and update community at large.
- Couple of new courses coming – Senior Math Seminar so don't have to take Calc; AP Macro-economics, AP Spanish Lit, next year.
- 8 hour full time college and career center employee

V. Split of PAPA from Home and School Club

Joe – There are a lot of steps in getting a 501C3 running, first step is to form a corporation, paper work was submitted a few weeks ago. I reconfirmed that it will be around \$1,000. It will probably drag on into the summer. I downloaded our existing bylaws and updated them. I reached out to the HSC the status. The Tax ID will change over on July 1.

VI. Insurance

- Concerned if lost anything in transit
- Discovered that PAPA has general commercial liability insurance. Don't have property insurance (technically anything we'd want to cover owned by the district)
- What is the district insurance to cover – the district has insurance that will cover everything in transit, but have a \$25,000 deductible
- Couple things we might want to think about...insurance to cover the deductible, or figure out if the district covers the deductible.
- Need to inventory everything so that we can show the loss – will need serial numbers.
- Get the district's list so that we know what they believe we have and start there.
- Every year, the inventory will need to be updated and a donation letter prepared for the district

VII. District Music Festival Volunteer Coordinator – Babette

- Meeting with all the Schools
- Want at least one parent from each school there the whole time
- If Festival Volunteer, will get a free ticket to the performance

- Need someone to shadow her and replace her next year

VIII. Director's Report – Alex Christensen

- Blossom Hill Festival – had great reviews, and it's showing in our registration numbers
- Have 80 hopefuls for Wind Ensemble
- Making his way to middle schools
- CMEA Jazz Festival – both groups had excellent ratings the first time out
- Have added an additional CMEA festival that are investigating
- Wants to find a local church that might have the capability of hosting our concerts and not charging a large amount of money – Looking at the Saratoga Theatre for the May Concerts – Always have the cafeteria – challenge off campus will be transporting percussion
- Have a new music folder cabinet coming

IX. Area Reports

- a. **Treasurer's Report** – No changes through last meeting. General Expenses good. No big surprises. Marching Band Matching gifts coming in. Have \$8,000 to carry over or cover next year's expenses. Need to increase fund raising on the three groups that are raising funds (Winter Percussion, Winter Guard & Choir Tour)
- b. **Communications** – Need to develop a google form for communications for next year (and this year).
- c. **Operations** – Have the shelves (stacked flat now). Identifying a date to install.
- d. **Uniforms** – All Marching Uniforms now clean. WP & WG uniforms ordered.
- e. **Winter Percussion** – realized that the semi is not big enough for all their equipment. In the midst of planning the San Bernardino trip.
- f. **Choir** – needs help with hemming their uniforms.
- g. **Fundraising** – Raffle permit that got for the Crab Feed is valid until Aug 31, so can use it for other programs. Covered under the permit. Don't need to send report until August 31. Have some items left from the crab feed.

Motion to adjourn meeting: 8:05 pm