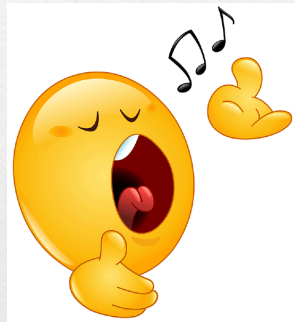


PAPA Membership Meeting

December 5, 2016



Agenda

- Budget Check-in
- Crab Feed
- 5 K
- District Meeting Summary
- Marching Band Season Recap
- HSC Update
- Director's Update
- Area Lead reports

November Meeting – Highlights (2 minutes)

- Fundraising updates:
 - Winter Guard Wreaths met goal of \$2K
 - See's Candy beat goal and earned \$2,500
 - SNAP met Marching Band target with \$17,000, but Guard missed goal and only raised \$2,300
 - Haunted House expected net \$10,000
- Staff will need to be paid up front in the future; PAPA will need to solve for cash flow issue
- HSC not interested in breaking off, but will meet with PAPA to discuss
- Theater Event will be at Leigh this year: January 20th
- Marching Band RCC event went well
- Winter activities are ramping up with additions and rehearsals

Open Discussion on November 07, 2016 Minutes

Treasurer Report (5 minutes)

Drama/Musical Theater

- Class donations \$5k, budget is \$2k
- Haunted House profit = \$9912.42.
- Matching gifts are coming in, exceeding \$1k budget
- Fall play TBD

Marching Band Income = \$150K

- Total income to date \$139,825
- Grant \$2k + Matching gifts \$8k

Marching Band Expenses = \$139k (currently)

- Still waiting on bus bills (roughly 4k) and misc expenses
- Hoping our total will be \$145k
- Hoping to sell props
- Next year

Upcoming Fundraisers (5 minutes)

- Crab Feed
- 5K Longhorn Stampede
- Activity based fundraisers

District Meeting Recap (5 minutes)

- **Constitution & Bylaws:** If a group is under H&SC, they don't have by-laws. These should be called 'Operations Guidelines'
- **H&SC / PTA:** Both kinds of parent groups exist in our district. Most groups have their own 501c3 (just Branham and Leigh have all under H&SC)
- **Certificate of Liability Insurance:** When items are purchased for the school (instruments, theatre equipment, etc), PAPA should fill in donation form (on district website) and process. We will get a barcode to tag the item with. This is how the item gets covered by the district insurance. Items over \$500 should be barcoded and inventoried by district. Items \$5,000 and over shall be depreciated. It was asked for a list from the district of what is inventoried. Dr Bravo said that auditors doing the inventory assume that items at the school belong to the district.

** It was suggested that each booster club carry Officer Insurance to keep individual board members not liable.**

- **List of Proposed Fundraisers:** Still need 3 pages for each fundraiser. One page describing it, one page listing the division of money raised, one page with budget.
- **Work shops in the future:** There will be one more workshop this school year – about fundraisers.
- **Google Docs:** District asked that all booster clubs get a gmail (we're good) and we now have access to docs via Google Share. District also has a gmail for booster clubs to connect for application purposes.

It was suggested that the Booster Club application is sent to district in May for next school year. This might be an issue as many outgoing board members don't want to be responsible for planning next year's budgets and fundraiser. Most board are not finalized until school starts.

HSC Report (5 minutes)

- No Homework Nights (11/30 and 12/1) and stress free week
- AA passed.
- Upgraded water stations and improved bathrooms
- Guidance counselors met with all seniors and sophomores; juniors next
- Community college, trade school and military service night in March
- Full college fair for Juniors and their parents in April
- Parent Ed - “Impact Teen Driver” in January and “Junior/Senior transition to College” in March
- Manual for booster groups

Marching Band Season Recap (2 minutes)

- Los Gatos Parade Recap
- Competition Season Recap
- Preparing for 2017

Director Reports (10 minutes)

Theater Arts

- Bryan Ringsted

Music, Choir, Marching Arts

- Alex Christensen

Team Lead Reports

- Communications
- Operations
- Food
- Uniforms
- Theater Arts
- Winter Percussion
- Winter Guard
- Music
- Choir

Next Meeting

- January 9th

PAPA Board – Still 1 Opening

Executive Board & At Large

President – Stacey Taylor

VP, Operations – Randi Adams

VP, Fundraising – Lisa McIntyre

VP, Communications – Julie Stone

Treasurer – Lisa Stenfort

Asst. Treasurer – Joe Mayer

Secretary – Sherry Sutterfield

Music Liaison – Matt Yuen

Theater Arts Liaison – Marina Murray

Choir Liaison – Amy Sells

At Large – Leslie Sugai

At Large – Jeff Leap

At Large – Susan Lovelady

At Large – Ron Blumstein

Dedicated Board Members

HSC Liaison – Ann Auld

Volunteer Coordinator – Sowmya Ramakrishna

First Aid Coordinator – Eve Bretzke

Uniform Team Leads – Marie Martin & Kristin Ellis

Food Team Lead – Karey Spidell

Marching Band Coordinator – Ron Blumstein

Winter Guard Coordinator – Leslie Sugai

Winter Percussion Coordinators – Brian Reynolds & Dave Stenfort

Crab Feed Event Lead – Alexi Hoekstra

Crab Fee Auction Lead – Sherri Ayers

Rummage Sale Lead – Susie Woodford

Stampede Team Lead – Randi Adams

Escrip/Amazon Program Manager – OPEN

Auditor – Leslie Sugai

Stay Connected

Keep up-to-date with what's happening with Leigh Performing Arts

~ Band, Theatre, Choir, Marching Arts, Performances and Fundraising ~

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leighpapa.org

Fill out the New or Returning Student info form

leighpapa.org/student-info/

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www.facebook.com/lhspapa/

Volunteer at Performing Arts events and Fundraisers

<http://leighpapa.ivolunteer.com/>